Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**NUTAN ADARSH ARTS, COMM. AND SMT. M. H. WEGAD SCIENCE COLLEGE, UMRED**
Name of the head of the Institution	**Dr. A. B. BURADKAR**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07116242048**
Mobile no.	**9096396278**
Registered Email	**principal.namhwmu@rediffmail.com**
Alternate Email	**principal.namhwmu@gmail.com**
Address	**NUTAN ADARSH ARTS, COMMERCE & SMT. M. H. WEGAD SCIENCE COLLEGE, MANGALWARI PETH UMRED, DIST. NAGPUR, MAHARASHTRA 441203**
City/Town	**Umred**
State/UT	**Maharashtra**

Pincode	441203

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Vinay kumar Upadhyay
Phone no/Alternate Phone no.	07116242048
Mobile no.	9766063386
Registered Email	upadhyayvinaykumar@gmail.com
Alternate Email	principal.namhwmu@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.nutanadarshcollege.org/iqac-aqar-aqar2017-18/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.nutanadarshcollege.org/2018-19/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	66.00	2004	30-May-2004	02-May-2009
2	B	2.11	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC

	30-Jul-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Attended NAAC Sponsored One Day National Seminar on Revised NAAC Framework : Opportunities for excellence in Higher Education organised by IQAC, Renuka College, Nagpur	04-Jun-2019 1	2
Attended Faculty Development Program for New NAAC Methodology organised bu RUSA	04-Dec-2018 3	1
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Organised blood donation camp in collaboration with NSS. 2) IQAC has encouraged and always promoted faculties to complete their Ph.D. 3) IQAC has also encouraged faculties to attend Conferences/Seminars. 4) Conducted guest lectures regarding career guidance. 5) recommendations made for the purchase of new books

to all faculties.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Language improvement program.	Language Laboratory Activities have been organised by IQAC.
Planning of Excursion tours.	Tours have been successfully arranged.
Celebration of Golden Jubilee year of the institution.	The program was planned and successfully executed.
Awareness programs for students about new syllabus.	Programs have been arranged.
Installation of smart board.	Smart board has been installed.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Ideal Education Society	01-Aug-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**16-Feb-2019**

17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management Information System (MIS) is the use of information technology, people, and business processes to record, store and process data to produce information that decision makers can use to make day to day decisions. In our institution, MIS is used for online data submission regarding academic and administrative information to the portal of Director**

of Higher Education, Pune. The following are some of the justifications for having an MIS system. • Decision makers need information to make effective decisions. Management Information Systems (MIS) make this possible. • MIS systems facilitate communication within and outside the organization employees within the organization are able to access the required information easily for the daytoday operations. MIS provides staffing information and academic information • Institutional information like number of programmes, number of students admitted to the programmes, facilities available in the institution for the students, information regarding the faculties of the institution, concession in fees, GOI and other scholarships, income and expenditure on salary and nonsalary during the financial year and NAAC status.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of any academic program is designed by the RTM Nagpur University. The colleges have no freedom to design, revise or upgrade the academic syllabus. syllabus designing is the prerogative of the University. Nutan Adarsh Arts, Comm., & Smt. M. H. Wegad Science College, Umred was established in 1968 in the socio-economically backward area. Most the students studying in our college belongs to farmer community, rural area, and poor family. Majority of students prefer to work for income during college time. Under these circumstances we need to plan accordingly keeping in mind the ground realities. At the beginning of academic session, college prepares academic calendar to decide the direction and expected outcome of the year. College works are distributed among necessary committees for best result in each field. In the first meeting, all the staff member give their inputs regarding better performance for the upcoming year and also give suggestive remarks on earlier session. Three teachers are members of BOS (Board of Studies) of R.T.M.Nagpur University,Nagpur. They played crucial role in curriculam design. The College works on different aspects for multidimensional development of students as per their need and expectation. For academic aspects, teachers refer to the standard reference books and teaching resources for effective implementation of curriculum.Teachers play v There is standard practices such as student orientation programs in the beginning. Introductory class about syllabus, class test, surprise test are conducted time to time to test the learners' understanding. Seminars, assignment work are given to the students and review is taken. Presentations are taken to build up self confidence. The use of other teaching methods such as Group Discussion , Demonstrations, Debates, Power Point Presentations (PPT), ICT, Field Visits,

educational tours, assignments are used for effective teaching and better curriculum implementation. Based on semester wise result analysis of every course corrective measures, tutorials and remedial lectures are also conducted for weaker and slow learners. Academic review and feedback of the students is taken periodically by the feedback committee. For other purposes Concerned committees conduct regular meetings to review the difficulties faced by students and teachers as well. College also focuses on the sport & cultural activities. Students avail scholarship, freeship, EBC etc. other government facilities, bus concession etc. The college has fully automatized student friendly library and good number of books, journals, reading room etc. The college has established linkages with different organizations, institutions for collaborative activities like competitive exams, computer training, job placement interviews and different training program. Different departments organize various guest lectures and workshops time to time. The college organizes extra-curricular and like Annual Gathering for the overall personality development. Birth and Death Anniversaries of great leaders, rallies for awareness on various social issues, Blood Donation Camps, Tree plantation, Awareness Rallies., Elocution, Debate, Quiz, Drama, Street Play etc. are conducted as social activities. Imparting of values like gender sensitization, social responsibilities, civility, core values like reliability , positivity is done through courses and other programs for the holistic development

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Nill	16/06/2014
BCom	Nill	16/06/2016
BA	Nill	16/06/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	CBCS	16/06/2016
BCom	CBCS	16/06/2016
BSc	CBCS	16/06/2014

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	47	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

One Day Guest Lecture on Competitive Exam	11/09/2018	50
Gender Sensitization Program	01/01/2019	86
Digvijay Divas	11/09/2018	50
Cleanliness Drive	15/09/2018	102
Birth Anniversary of Mahatma Gandhi Lal Bahadur Shastri	02/10/2018	82
Blood Donation Camp	08/03/2019	18
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Science	140
BCom	Environmental Science	135
BSc	Environmental Science	113
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained from four stakeholders. The feedback from student, alumni, parents and teachers are taken through the questionnaire prepared by the institution under the guidance of the functioning IQAC. The college has analyzed six formats of questionnaire for student feedback-on academic programs, on teachers, course and teaching evaluation, program evaluation, overall rating of program and exit questionnaire for undergraduate student. The college take the follow-up of campus feedback from students, alumni, teachers and parent every year. Feedback collected is analyzed and reported to the principal and higher authorities for corrective measures. Apart from this formal feedback, we take the feedback of each and every activity by discussion in different meetings of the college and during the meetings of committees and cells. It is said that the feedback is the management tool to improve the performances standards. As it is a way to know our performance and as it includes both positive and negative observations, the college make every effort to take the feedback by supposing and explaining it as a normal, natural and nonthreatening part of the college routine activity and tried to receive correct feedback. Teacher feedback about the curriculum and overall performance is duly considered for plan of action regarding teaching and other activities. The parents feedback is taken to improve curriculum delivery, students

discipline, facilities like infrastructure, sports, co-curricular and extra curricular activities, examination system etc. The feedback from alumni on academic performance, syllabus, curriculum, availability and sufficiency of the courses, teachers approach, campus availability of the teachers, redress mechanism of students is obtained and considered as an important and significant part of the portfolio. There is a big question before the students about the applicability of the courses in life. It is high time that we had contemplated in appropriate direction. At present there is an overgrowing dissatisfaction in colleges and institutions so far as the higher education is concerned, and this situation is very alarming. But our students have given us an altogether different picture regarding the evaluation of courses, teaching and teachers, which is positive. However, we have accepted that we do not fully meet the expectations and needs of the student community in respect to the courses, teaching values and the teachers attributes. We are using optimum availability of all the resources to give maximum output to the students while trying to overcome the natural constraints. It is therefore high time that we wake up and transform to make the teaching more meaningful, practical, effective and applicable. We are continuously in the process of learners. We accept new changes and challenges. We always suppose that at the end of every feedback we have to apply new initiatives. To sum up, feedback from students, teachers alumni and parents is important to improve our performance and it gives impetus regarding the overall development of the students and the college..

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	BASIC	360	392	317
BCom	BASIC	360	415	367
BA	BASIC	1060	725	708
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1392	Nill	32	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
32	32	15	8	1	5
View File of ICT Tools and resources					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes: The College IQAC has developed a well-defined mechanism for Students Mentoring System. As the college situated in the rural area, most students have Below Poverty line lower classes. Most of them are first generation learners of their family. These students obviously require academic parenting. Mentoring is introduced at the first year of the graduation programme. All the full time teaching staff gets involved in mentoring every year. The batch of students once adopted remains with the teacher till the end of the academic programme usually three years of undergraduate students. The students are distributed randomly to the mentors. As a result each teacher may receive students from respective disciplines. The remaining seventy percent teachers get involved in mentoring in two consecutive years and in rotation each teacher gets associated with the system. Mentoring includes addressing the curricular, co-curricular, psychosocial, personal, social, health and financial problems/needs of these students. All the mentee share their phone numbers with the mentor. The mentor communicates the mentee through these means. It is mandatory to take minimum two formal meetings with the whole group. The mentor is observant about the mentee's performance in continuous internal evaluation as well as in university examinations. He also tracks students' participation in co-curricular activities. He advises mentee about being regular and punctual for all the classes and practical's. If necessary the mentor communicates the parents of the mentee and provides suggestions regarding mentee's academic development. The mentor counsels the mentee regarding career, health, academic issues, moral/ethical bindings, social awareness, democratic principles etc. The mentor proves instrumental in protecting the mentee from social violence, evil practices, political polarization and superstitions. He/She inculcates among them civic sense of equality, responsibility towards self and others respect towards moral and ethical values, reading habits and thereby achieves all round development of the student's personality. The IQAC has a key role in selection and distribution of students amongst various teachers. The allotment of the mentee takes place immediately after the completion of admissions. The interpersonal communication among the mentor and mentee results in responsible citizenship. The mentoring system proves helpful in tracking student's progression.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1392	32	1:44

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	32	6	Nill	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	NA	Semester VI	31/05/2019	28/06/2019
BSc	NA	Semester IV	07/06/2019	01/08/2019

BCom	NA	Semester VI	05/03/2019	12/06/2019
BCom	NA	Semester IV	21/05/2019	20/06/2019
BA	NA	Semester VI	26/06/2019	07/11/2019
BA	NA	Semester IV	21/06/2019	19/07/2019
BSc	NA	Semester II	06/06/2019	05/08/2019
BCom	NA	Semester II	26/04/2019	21/06/2019
BA	NA	Semester II	26/06/2019	16/08/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Evaluation process plays important role in teaching learning process. Students and parents are made aware of the evaluation process. Internal Assessment and Evaluation Committee is formed which has been working since 30.7.2004. Committee takes Accountability of monitoring assessment and evaluation system closely run at various departmental and college level. Continuous Evaluation system comprises Assessment of students' academic performance is carried out by unit tests, surprise test, viva-voice, interaction, practical in science lab and language lab. College teachers conduct Internal Assessment of 20 marks which consists of assignment submission, oral test, seminars, attendance, behavior and discipline of the students. Class teacher motivate to students to attend theory lectures and practical regularly to achieve 100 percent attendance this will improve the student performance in the academia. As per the RTM University Nagpur curriculum, internal unit test is carried out based on university exam pattern. The assessment is carried out by the subject faculty and the marks are conveyed to respective students and parents. Evaluation at the entry level: Evaluation of all first year students done by taking result data of qualifying exam to identify slow and fast learners. Result Analysis: Results of the previous year, just after declaration is recorded by the concerned teachers and heads at their level and also in the daily diary maintained by the all the teachers to see the progress of the allotted class and do the needful accordingly. Co-curricular and Extracurricular Activities : As a part of formative assessment, students are continuously observed and evaluated by their performance debate, elocution, essay competition and other cultural programmes. Feedback from parents and alumni is collected and taken covering the points of evaluation of students on different parameters like syllabus, teachers, infrastructural facilities etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is the back bone of various teaching learning plans prepared before start of every semester. RTM Nagpur University, Nagpur announces academic schedule of every semester before commencement. With respect to that announced schedule. Academic calendar of institution is prepared for undergraduate courses before commencement of every semester and published in College prospectus every year. It consists of commencement of instructional activity, schedule of internal examination, dates of submission of exam forms, last dates and dates with extra fees, schedules of seminar, project work and end of instructional activity, information about commencement of college, winter and summer vacation. It displayed on various notice boards and communicated to students and upload to college website. However college curricular, co-curricular and extracurricular activities are also incorporated into it. In order to act on the academic calendar as regards exam, the notices are displayed by the heads of the departments in front of their respective departments, on main notice boards. All categories of students appearing for

examination are also communicated about the various dates of submission of exam forms, last dates and dates with extra fees. Exam Room and In charge: Separate Exam Room numbered 11 has been allotted for conducting the examination of the students. He also gets the seating arrangements done well in advance. Disabled students are provided the approachable place and the writer. Proper working and maintenance of the independent Xerox machine, printer and laptop is taken into consideration well in advance to do the exam related works. List of invigilators in excess is prepared to avoid the last minute trouble. Strict vigilance is done throughout the exam days by the invigilators, exam in charge and others to deter any exam related untoward and unfair activities. Complete confidentiality and secrecy in exam related matter is maintained by the exam in charge. After declaration of examination result by RTM Nagpur University subject wise and overall result analysis is carried out. As per the review of IQAC, we monitor the teaching learning process. Continuous counseling through departmental meetings, student's feedback on teaching learning activity, conducting brain storming activity in the meetings for different teaching strategies is planned in academic calendar. Information related to regular classes, academic session, exams, Conferences, Projects, talks, holidays, etc. are mentioned in the academic calendar. Celebration of National days or other days of National/ International relevance is also mentioned in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.nutanadarshcollege.org/programm-course-outcome/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
03	BSc	CBCS	98	77	78.57
02	BCom	CBCS	105	102	97.14
01	BA	CBCS	195	71	36.41
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.nutanadarshcollege.org/student-feedback/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	Nil	0	0
No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Department of English	3	5.5
National	Department of Marathi	2	Nil
International	Department of Sanskrit	3	5.5
International	Department of Economics	2	5.5
International	Department of Sociology	6	5.5
International	Department of Commerce	2	5.5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Sanskrit	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NIL	Nil	Nill	0	NIL	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NIl	NIl	Nill	Nill	Nill	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	17	5	Nill
Presented papers	Nill	6	Nill	Nill
Resource persons	Nill	3	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Participation in State level NSS Camp	NSS	Nill	4
Blood Donation Camp	NSS	6	18
Health Awareness Program regarding diseases such as Dengue, Malaria, etc.	NSS and PHC Umred	8	76
Digvijay Day Celebration	NSS	12	50
Cleanliness Drive in and around the college campus	NSS	9	82
Tree Plantation Program	NSS and IQAC	8	132

Special Annual Camp at village Chichala	NSS	10	75
Voting Awareness Program	Department of Political Science and NSS	7	84

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
World AIDS Day	NSS and PHC, Umred	Awareness Program	10	70
Swachh Bharat Program	NSS and Municipal Corporation, Umred	Cleanliness Awareness Program	8	66
Swachh Bharat Program	NSS	Awareness Rally and Street Play	6	40
Swachh Bharat Program	NSS	Speech on Gandhi Jayanti	9	75
Awareness Drive	Women Redressal Cell	Awareness Rally on POSCO	10	200

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	NIL

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Sarvajanik Vachanalaya, Umred, Dist. NagpurTo	17/11/2017	Workshop on Students` research aptitude and environment awareness	62
Sadhana Sanskruti Mission, Umred	10/07/2017	Orientation workshop on women empowerment, role and responsibility of village worker and nutrition awareness	55
Gramin Vikas Munch, Umred	12/01/2018	Lecture on Biodiversity Conservation Responsibility of Students	60
JCI Umred Shine	03/07/2018	Quiz Competition	50
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2010000	2003326

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Fully	1.00	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26023	3386392	487	178504	26510	3564896
Reference Books	669	410494	Nill	Nill	669	410494
Journals	7	6890	3	1110	10	8000
Library Automation	1	44900	Nill	Nill	1	44900
Others(specify)	1	Nill	Nill	Nill	1	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	55	1	6	1	0	7	15	4	4
Added	0	0	0	0	0	0	0	0	0
Total	55	1	6	1	0	7	15	4	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Interactive Board, Smart Classroom, Projectors, Compurter Lab	https://www.nutanadarshcollege.org/e-content-facility/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
855000	852454	1155000	1150872

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Committees are constituted under different heads for maintaining and utilizing the campus infrastructure facilities. Institute Development Committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under observation of various monitoring committees such as Infrastructure Development Committee, Library Committees, UGC Network Resource (IT Infrastructure) Committee, Reading Room Staff Room Committee, Garden Committee, Cleanliness Committee, Repairs and Maintenance Committee, Sports Committee, Student Feedback Committees etc. of the college. These committees involve at least one student from each class whose participation in the action plan is anticipated. Every committee has instructions to run the program under the academic calendar every year. Principal takes care of the program implementation and changes if required. For maintenance of Infrastructure facilities and equipment following activities are worked by college. ? Overall development of the campus is done by the Infrastructure Development Committee of the college. ? Upkeep of all facilities and cleanliness of the College Premises is maintained through the Cleanliness Committee. ? Outsourcing is done for the maintenance of wooden, furniture, electrification and plumbing. ? Regular maintenance of the Water Cooler, Water Purifier, Air Conditioner and Refrigerator is done by an outsourcing agent. ? The calibration, repairing and maintenance of sophisticated laboratory equipment are done by the technicians of related concern. ? There is a stock register maintained by physically verifying the items around the year in Laboratory. ? There is systematic disposal procedure for waste of all types of biodegradable, chemical waste. ? The maintenance and the cleaning of the laboratories are done by Laboratory attendants. ? The requirement and list of books is obtained from the concerned departments HODs. The finalized list is duly approved by the Principal. The maintenance of the reading room and stock verification of library books is done by library staff regularly. There is a Library Committee to keep watch on all of these activities. ? To ensure return of books, 'no dues' from the library department is mandatory for students at the time of Clearance. ? The Visitor Book is maintained for In and Out of Users. ? The College has its Outdoor Sports Ground nearly 4 acre with Volley Ball Court which flood light (construction is completed on 12.01.2019). ? The College has its Indoor Sport Stadium with Training Facility and Gymnasium facility (Construction is completed on 31.12.2018). ? Outdoor Sport Ground, Indoor Sport Stadium and Gymnasium are maintained regularly with the help of daily wage employees. ? The Sports Committee arranges various sports events at college and university level. ? Maintenance and repairing of IT infrastructure such as Computers, Internet Facilities, and Updating Software etc. is done regularly from outsourcing by the institution. ? Students are motivated for energy conservation by careful use of electricity in classrooms and to keep the classroom clean. ? The maintenance and the cleaning of the classrooms are done by institution peons and daily wage employees. ? There are technicians, masons, plumbers, carpenters deputed by college who ensure the maintenance of classrooms and related infrastructure.

https://www.nutanadarshcollege.org/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	GOI	1026	4939013.5
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Seminar on ICT	12/07/2018	38	INSTITUTION
Workshop on Essay Writing	08/02/2019	60	INSTITUTION
Seminar on Competitive Exams	06/09/2018	80	INSTITUTION
Remedial Coaching	08/10/2018	55	INSTITUTION
Constitution Day Program	26/11/2018	120	INSTITUTION
Gender Sensitization Program	01/01/2019	86	INSTITUTION
Annual Day Function	31/01/2019	200	INSTITUTION
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	One Day Guest Lecture On Competitive Exam. By Bapu Gaikwad of Unique Academy, Nagpur.	50	50	Nill	Nill
2018	J. C. I.	3	3	Nill	Nill

| 2018 | Seminar on Competitive Exam. , by Dr. Upendra Bagul , Mahila College, Umred | 50 | 50 | Nill | Nill |

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Placement Drive Axis Bank , Branch Umred	17	17	00	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.A.	HISTORY	VASANTRAO NAIK GOVERMENT INSTITUTE OF ARTS AND SOCIAL SCINCE,NAGPUR	PG HISTORY
2018	1	B.A.	POLITICAL	SHRI.BINZANI CITY COLLEGE,	PG POLITICAL
2018	1	B.A.	ENGLISH	RASHTRASANT TUKDOJI MAHARAJ	PG ENGLISH

2018	1	B.A,	SOCIOLOGY	SHRI.BINZANI CITY COLLEGE ,DHANWATE NATIONAL COLLEGE KAMLA NEHRU MAHAVIDYALAY ,VASANTRAO NAIK GOVERMENT INSTITUTE OF ARTS AND SOCIAL SCINCE	PG SOCIOLOGY
2018	15	B.COM	COMMERCE	SHRI.BINZANI CITY COLLEGE ,DHANWATE NATIONAL COLLEGE KAMLA NEHRU MAHAVIDYALAY -NAGPUR	PG COMMERCE-M.COM
2018	1	B.SC.	MATHEMATICS	MADHURADAS HOHTA COLLEGE OF SCINCE NAGPUR,	PG MATHEMATICS
2018	1	B.SC.	CHEMISTRY	VIDYA VIKAS ARTS,COMM AND SCIENCE COLLEGE,SAMU DRAPUR DIST-WARDHA.	PG CHEMISTRY
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
21	University Level and Institution Level	740
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Baseball Women	National	1	Nill	00	Ku. Kaniz Fatima Mustafim Shaikh
2018	Baseball Women	National	1	Nill	00	Ku. Achal Suryabhan Kohale
2018	Baseball Women	National	1	Nill	00	Ku. Kiran Kartik Talekar
2019	Baseball Women	National	1	Nill	00	Ku. Anisha Raghuram Masram
2019	Baseball Women	National	1	Nill	00	Ku. Pratiksha Anand Nanhe
2019	Softball Women	National	1	Nill	00	Ku. Kaniz Fatima Mustafim Shaikh
2019	Softball Women	National	1	Nill	00	Ku. Achal Suryabhan Kohale
2018	Softball Women	National	1	Nill	00	Ku. Ashwini Dhanraj Shiwarkar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council of the college is one of the best practices of the college which produced various representative in the various villages and government bodies. The student council is formed under the aegis of University Students Council of R. T. M. Nagpur University, Nagpur. The institution forms Student Council as per the guidelines of the university in accordance with the Maharashtra Public University Act, 2016. It undertakes to ensure functions and duties of the Student Council notified in the Maharashtra Public University Act, 2016. However, during last five years only once the election took place on the university level in the session 2016-17 all over Maharashtra. But college carried the selection procedure of students every year on college level for

various purposes, college activity and their participation in the college committees. We have policy to elect the student on the basis of merit and extra-ordinary activities to avoid malpractice in the election. Student council of the college is an elected body and always joins hands with faculty members and college administration to ensure overall development of college. Developing a spirit of co-operation between student council and teachers has benefits for the both. Presence of an active Student Council and representation of students on academic and administrative bodies/committees of the institution. Student Council representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular Extra-curricular activities, as per the directives of teaching faculty. They do lot of academic administrative work with the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. 1. Coordination in day to day academic activities at their level 2. Coordination in communicating the information between students Teaching faculty 3. Coordination in conducting special events. 4. Coordination in organizing Cultural events 5. Coordination in organizing Sports Games for the students 6. Coordination in arranging Industrial Visits for the students 7. Coordination in inviting the external guest speakers and organizing the Seminars Workshops. 8. Students are also part of administration of the institution and IQAC.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

450

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Regular Meetings were took places with alumni association regarding student Facilities, teaching and support program. Alumni Association is not registered so far but we are under process and hope that the registration process will be completed coming future. Alumni association registration is in the process but still they are so active and get part in the college program regularly also encourage regular student. They help college administration to maintain discipline. The alumni meet has always been a memorable get together between alumni and the teachers of the college wherein glorious moments were relived and valuable ideas were shared between alumni and the current students. Alumni association suggest the college administration regarding various issues. The ideas and advises guide the college to improve teaching and other facility

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

VISION : To develop the institute into a reputed brand name for excellence in academics with higher learning and research capabilities through dynamic and value based education for global competency and strength of character. The institution believes in decentralized governance and participative management. Teaching and non-teaching staff member share the administrative responsibility

of the institution and contribute in smooth working of administrative machinary. Operational autonomy is given to all the committees of the institution. 1) The college have one central power system as college development committee (CDC) constituted with representatives of employers, teachers, non teaching staff. Principal is the member secretary of CDC and chairperson of the IQAC. The CDC has the power to approve or disapprove the budget prepared by institution. The committee discuss on the issues like purchasing, maintenance, various expenses on development, etc. The committee took decisions regarding infrastructure, purchasing different equipment/apparatus for laboratories, ICT provisions etc. All the decisions are taken with the consent of the members of CDC. Along with IQAC and CDC there are various committees in the institution to give justice to every responsibility. Each committee is headed by a chairperson and other faculties/students as members. This process maintains the balance among all the stakeholders and provides participative management to all. 2) The IQAC is at the center of all activities of the institution and acts as a catalyst between principal and the departments on the one hand and also between the management and the departments along with the various cells on the other. The IQAC constitutes with the representative of important stakeholders of the institution. So far as participative management, it works on democratic way for each activity and design making process. The members of IQAC provide the institutional vision and mission and empowered to suggest administrative and development policies for quality assurance in academic and organizational frame work. There are number of committee for different work, such as admission committee, examination committee, cultural committee, library committee, parents teachers committee, anti raging committee, discipline committee, alumni committee etc. All committees constituted with more than 3-5 members along with one head, one convener and some members. Everyone has choice to work in different committees according to their own interest. Students and alumni are also part of the different committees as representative of his community. All the stakeholders have right to take interest, participate also give suggestions to any committee interest in the common meeting. In this way all the stakeholders participate in the entire college program and activities smoothly with participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Umred town has limited in the scope of industrialization and hence the opportuinities in this sphere are numerically lesser in the comparison to other cities. Social science and commerce department have limited scope for placement in the nearest industries. College is trying its best efforts in getting the direct collaboration with industry by overcoming all sorts of odds.
Curriculum Development	The curriculum design and its revision is the absolute power of the university. College design his academic calendar according to university

	directions. preparation of annual academic calendar by each department and same translated as the annual academic calendar of the college by principal in coordination with IQAC. Preparation of annual teaching plan by all teachers.
Admission of Students	Admission process of the college is fully transparent and according to norms laid down by the affiliating university and government guideline. Students are given full freedom in the admission process and they have liberty to choose subjects according to their own interest. Government scholarship and other financial aids, women hostel facilities is available in the college for interested and needy students. Some economic weaker students are given fully or partly concession in the admission as well as in other facilities.
Human Resource Management	Proper human resource management is the key of institution development. At the same time utilization of human resource in the specific direction is skill of ideal authority. The management chooses the best candidates for teaching posts while recruiting them. The norms and guidelines formulated by government rules, UGC regulations and management standards are followed for the appointment of teaching and non teaching staff. The PBAS Review Committee headed by the principal and the self Self Appraisal System together enable the management to identify the best performing teachers. Senior faculty members are given charge of responsibility and important academic functions. The institution also encourage the teachers to attend capacity building training programme for enhancing their academic expertise.
Library, ICT and Physical Infrastructure / Instrumentation	The college has enough resource with able and expert librarian. Every year library purchases minimum book according to requirement of different faculties. Library advisory committee along with librarian and IQAC coordinator interacts regularly to discuss policy to improve library facilities and equipment. Todays education is become more interactive due to ICT tools in the teaching. There are numbers of effective teaching tools

	under ICT emerging day by day with technology . Every teachers are encouraged to adopted ICT based teaching process and workshop. Physical infrastructures developing with vision of modern education system with available budget. The college has important basic infrastructure with minimum ICT equipment for special lectures and program.
Teaching and Learning	Learning should student centric . student centric strategies adopted by teachers to develop skills like interactive learning, collaborative learning and independent learning. Critical thinking nurtured in students to transform them into lifelong innovators through quiz activity, group discussions, problem solving, class seminars, question answer session etc. providing a wide scope for evoking the creative skills of students through college magazine, cultural and sports activities.
Examination and Evaluation	Final examination and evaluation carried by the affiliating university. Continuos internal evaluation process adopted by each department, where in different evaluative methods like assignments, problem solving quiz, MCQs etc are taken regularly in each semester in each subject to prepare and assess the performance of students.
Research and Development	Scientific temper of students encouraged through multifarious activities like quize competition. There are many doctorate teachers who motivate regarding research activities all the teacher staff members for research activities.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	There is biometric attendance system for the staff and the record of the leaves and attendance is maintained electrically. The accounting of the office administration is based on software program. Government communication for various activities is carried through email and online report submission is adopted. Exam related communication with university is also online . College staff have facility to communicate with administration through email.

Planning and Development	The college development committee (CDC) has the key role for the better future of the administration and IQAC carried and design the program for the same. The academic planning is done by the IQAC with all the departments and principal of the college. The IQAC chalked out program on the annual basis. Plan prepared by individual department. The infrastructure and other resources are developed according to the need of the students, the requirement of curriculum disbursement as prescribed by concerned university from time to time. Focus of planning and development are maintained to align itself with the parameters that are laid down by NAAC. IQAC plays an important and vital role in both the administrative and academic planning and development of the institution .
Student Admission and Support	The college maintaining students database through master software program .
Finance and Accounts	The financial contents consisting of acceptance and disbursement of funds, staff salary and all other types of purchases and payment of various utility bills and taxes are maintained by manually. Reception of salary is decided by government through HTE portal
Examination	The college has well furnished exam department equipped with ICT tools for necessary works. All the required equipment such as computer, printer, zerox, internet etc. are permanently installed in examination department

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Vinay Kumar Upadhyay	Revised NAAC Framework : Opportunities for Excellence in higher education	IQAC Renuka College, Nagpur	700
2018	Dr. Vinay kumar Upadhyay	Faculty Development Program for New	RUSA (RTMNU, Nagpur University))	1500

		NAAC Methodology			

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	**1**	**25/07/2018**	**14/08/2018**	**21**
Refresher course	**1**	**05/12/2018**	**25/12/2018**	**21**
Short Term course	**1**	**19/11/2018**	**24/11/2018**	**6**
swayam online course	**1**	**06/08/2019**	**30/10/2019**	**84**

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
30	**2**	**15**	**15**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, DCPS, Medical Reimbursement, Insurance and all facilities recommended by Government	**GPF, DCPS, Insurance, Medical Reimbursement, and all facilities recommended by Government**	**Financial assistance to poor students in fees, Government scholarship for lower income group, EBC, Freeship, Counselling guidance, canteen facility, medical aid facilities in nearby hospital, hostel facility**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is a regular practice of the institute. In the beginning of

every academic year the principal organises CDC meeting where the detailed budget is presented, discussed and sanctioned by all the CDC members. The work done by a clerk is checked by senior clerk and after it is checked by the principal of the institute.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Principal, IQAC
Administrative	Yes	Chartered Accountant	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) The parents teachers association of the college conduct parents teachers meet every year. 2) Making parents aware about facilities provided by the college for the students 3) Taking suggestions from the parents about development of the college 4) Counseling of parents about career opportunities about their wards.

6.5.3 – Development programmes for support staff (at least three)

1. A one day ICT on information Technology Applications for administrative work 2. Ideal administrative process and online working system 3. Interaction with student and understanding the interest and inherent quality during the admission process

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Smart room for advance teaching learning ICT infrastucture in the college 2) Library has online OPEC system 3) Student friendly dynamic college informative website

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

2018	Conducted workshop on LMS for all Teaching faculty of College for effective usage of ICT method of teaching	06/09/2018	06/09/2018	06/09/2018	15
2018	Conducted one day workshop to introduce all faculty members into the new parameter set out by NAAC for Assessment	07/10/2018	07/10/2018	07/10/2018	10
2019	Exhibition jointly organised by IQAC and Commerce Faculty on the o specious occasion of Annual Cultural Program	29/01/2019	29/01/2019	03/02/2019	500
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health Awareness Program	13/09/2018	13/09/2018	60	16
Street Play and Rally	02/10/2018	02/10/2018	50	32
Voting Awareness Program	25/01/2019	25/01/2019	62	22
World Women Day	08/03/2019	08/03/2019	66	26

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

A) Environmental awareness campaign carried in the college for students and staff. B) All the Lights Replaced with CFL and LED to reduce power consumption. C) Strict rules follow for the electricity instrument for minimum consumption and used if only necessary. D) Most of the classrooms and office are sufficient sun light for working.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nill
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	Yes	1
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	27/02/2018	01	Marathi Bhasha (Language) Gaurav Din	For Students and Staff	82
2018	1	1	01/08/2018	01	Tree Plantation	Environmental Awareness For Students And Staff	140
2019	1	1	08/03/2019	01	Blood Donation Program	Camp For Civilians And Students	18
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders		
Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	01/08/2018	Students should be punctual and maintain discipline in the college. The hand book of code of conduct published by the college for disciplined and established moral values among the students and teaching and non-teaching staff. Committee is constituted for regular checking of uniform and ID card. College campus is covered by total 21 CCTV cameras which are installed in some class rooms, office area, laboratories,corridor. Students are under surveillance of CCTV Cameras. Strict action is taken against those who are found in any kind of indiscipline behavior. Chewing tobacco, pan masala in college premises is offence, committee has been constituted to take necessary action if anyone found guilty.
Code of Conduct For Teachers	01/08/2018	Teacher should maintain dignity and decorum of the post and perform his / her duty honestly. Teaching plan of every academic year is prepared at the beginning of the session. Every academic session portfolio was distributed among the teachers containing work assign to the teacher in various committee for next academic year. Bio-metric is installed in the principal cabin to maintain the record of reporting time and exit time. Departmental meeting are taken per year to discuss the departmental activities and future plan.

Code of Conduct For Non-Teaching Staff	01/08/2018	Non-teaching staff should be well versed in e-administration and be profile with students, parents and teachers. It is mandatory for non-teaching staff to present in the college at fix time and not to leave the College premises without prior permission of principal, vice-principal and should mention the purpose of Halchal Register before leaving the campus. Instruction are given to the staff working in laboratories to keep proper maintenance and cleanliness in the laboratories. Non-Teaching staff working in the Laboratory maintain a stock register for all the articles, equipment, chemicals, etc.
Code of Conduct For Principal	01/08/2018	Principal conducts regular meetings with Heads of the Department and chairman of various committees to motivate the faculty and supporting staff to work efficiently. Promote for the collaborative, shared and consultative work culture in the college. Give special attention for the engagement of classes as per the prescribed time table and for maintaining discipline in the college premises.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Essay Competition on Savitribai Fule Birth Anniversary	03/01/2018	03/01/2018	82
Marathi Rajbhasha Gaurav Din	27/02/2018	27/02/2018	82
Tree Plantation	01/08/2018	01/08/2018	140
Self Governess	05/09/2018	05/09/2018	52

Program on Occasion of Teachers Day			
Health Awareness Program	13/09/2018	13/09/2018	76
International Yoga Day	21/06/2018	21/06/2018	62
Cleanliness Drive and Street Play and Rally	02/10/2018	02/10/2018	82
Constitution Day	26/11/2018	26/11/2018	52
Voting Awareness Program	25/01/2019	25/01/2019	84
Blood Donation Camp	08/03/2019	08/03/2019	18
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Cleanliness Drive Conducted on 02/10/2018. 2) Tree Plantation on 01/08/2018. 3) One Day Service Camp on Cleanliness by NSS Students on 02/08/2018. 4) Health Awareness Program on 13/09/2018. 5) Regularly Maintenance and Guidance to keep the campus eco-friendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice : - The facility of study room for the students of college who are preparing for various competitive and university exam. Most of the students are from rural areas and they belong to economically backward family. They are tenants and hostellers of single and small size room. These rooms are situated in crowded areas so that the students cannot get healthy and suitable environment for the study. These students cannot afford to purchase important magazines, competitive books and internet facilities. The College has decided to complete their needs and provide them such support by established the study room for the preparation of competitive and university examination . Through this practice the college has provided physical infrastructure, seating arrangement ,various books, magazines and internet facilities (E-suvidha, Opac with Six Computers) for the forty students. The separate record is maintained for the attendance of the students. Many students record their names, time of arrival and signature in a separate register. Many students attend the reading room in their vacant time and get benefit while studying there. The study room remains close only in the holidays. Notebooks of competitive examination, various reference books, magazines are available for the college students. The reading room is kept clean under the supervision of the college authority. Best Practice 2 :- Donation of files to the students of B. Com. Final Year. In order to motivate students for their academic purpose, institutional commerce faculty has taken an initiative to donate documental files to the students of final year. It aims to provide formal help and nurture institutional values and distinctiveness among the students. As a responsible institutional aid its useful for the students who learnt there for three years. Since last five years commerce faculty has been donating free and costly files to the students of final year. Through this practice more than hundred students get benefits per year. On 11th march 2018 institutional commerce faculty donated files to 102 students of the commerce faculty which motivate and encourage them for further academic purposes while making students obliged toward institutional values ethics, distinctiveness and importance. Needy and economical poor students get

benefit in their difficult time. It is not possible for every students to purchase costly and useful files for their future education. Their important documents and certificates are kept safe and secure and for forthcoming interviews it proves too useful. It will make a positive attitude towards college and build a good relationship within college students and their parents. It encourages the students to maintain regularity in the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.nutanadarshcollege.org/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college is the oldest institution serving for society with full aid and cooperation since last 50 years. Many students get opportunity and service on various level due to this institution. Our NSS unit serving since last many years which produced many social servants for the nation. Through NSS, Career guidance and Entry in services many student get an opportunity to participate in every extracurricular and extension activities very actively. The students get a stage and dais to develop their academic as well as professional, cultural, social consciousness, alertness and responsiveness. The number of girl students are more in numbers who did remarkable work in the academic, cultural and sport activities this year. The vision of the college is to provide quality higher education to the socially and economically disadvantage students. Since last five years institute has been arranging an exhibition on various subjects and national personalities which is useful for students and local civilians. Most of the people and students from other school and colleges visit the institution to see the exhibition and put their views about the exhibition arrange by our institute. The college has the biggest own land, nice play ground, Girls hostel, Indoor Stadium, Big Library, Good Infrastructure and natural surrounded educational atmosphere with CCTV facilities which attract the students for education. As for as our mission and vision the college always try implement distinctiveness in the activities. Indoor stadium and big play ground is always useful for students and staff. Many activities have been conducted there with different respective purposes. Birth and Death Anniversaries of the national heroes celebrated per year from the beginning to the end of the academic year. Its aim is to spread and preserve the thoughts of great humanitarian such as Mahatma Gandhi, Saint Gadagebaba, Tukadoji Maharaj, Savitribai Fuley, Shivaji Maharaj, Dr. B. R Ambedkar to nurture the patriotism, nationalism, humanism, ethos and ideals among the students.

Provide the weblink of the institution
https://www.nutanadarshcollege.org/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

We are planning to implement various programs according to the need of the our in the next academic year 2019-20. Modern education system is students centric. Students are backbone of higher education. The institution has planned to to start some of the following activities, courses and program in the year 2019-20. To start PG programs in the subjects of Marathi, Sociology and Commerce Faculty. To inculcate in the students healthy, positive, optimistic attitude towards life. To provide adequate and sufficient facilities to students for the participation in the sports activity. Special attention to slow learner students to minimize the dropout rate. To organise gender sensitization for the awareness among the students. The use of other teaching methods such as group discussion, demonstration, debates, excursion, filled visits PPT assignments, unit test for

the effective teaching and better curriculum implantation. To discuss the problem of the students personally through mentor committee. To prepare students for competitive examination like UPSC, MPSC, NET, SET, and other examination regarding to state service. To organise extracurricular and social activities like annual gathering for the holistic development, of the students, birth and death anniversaries of great leaders, freedom fighters and social reformers, rally for awareness a various social issues, blood donation, tree plantation, quiz drama competition etc. To improve library facilities like reading room, internet facility, ICT etc. To purchase reference books, journals, autobiography, novels, storybooks etc. To inspire teaching staffs for faculty development program like orientation, refresher, short term course, registration for Ph.D. To Promote transference in the administrative and official work. To maintain well structured data of academic activities, infrastructural and physical facilities. To encourage teachers for submitting proposals of research projects, completion of remaining Ph. D works. To expedite ICT enable teaching and learning. To involve teachers for using SPOC tools like moodle, google classroom for teaching and learning purpose. T? reinf???? Feedback system. To onganise student friiendly activities. To encourage students for to work for societal activities. To continue as well as launch value added courses for students. To organise programs and depute teachers for professional and faculty development. To motivate teachers to undertake research writing for UGC notified peer reviewed Journals conference proceedings etc. To organise national and international level seminar and conferences. Digital library for students and staff. To organise awareness program, garden development, indoor game Facilities, infrastructure development, NSS program, women empowerment development, students visit tour, short term program, Alumni meeting, university level sports activities. WiFi Facilities, around modification etc. To develop- Mentor-Mente system. To organise inter collegiate cultural and sports events. To Organise guest. lectures by concerned department. To organise NSS camp in adopted village. To organize program on gender Equity. updating college website To organise community /societal oriented program. To encourage students to write articles in the college magazines and participate in other activities. Assessment of teachers through self- appraisal forms.